

View Basic information - CRS data requisites

I. Contact Personnel

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II. CRS Required Data elements in their required columnar order:

Gender
Date of Birth
Claimant Zip Code
Date of Injury
Date of Treatment
CPT Code
Primary ICD9 Code
Insurer's Federal Employee Tax ID#
Insurer's Claim #
Provider's Federal Employer Tax ID#
Provider Zip Code

III. CRS File Naming Convention and File formats

Data must be received in either text or Microsoft Excel formats. A file name ending in either “txt” (a text file) or “xls” (an excel file) are the only two types of files we can accept presently (for an example of an excel file, return to the initial CRS page and refer to link, “View Example of Excel Worksheet, with CRS Data entered”).

A file name then is to be constructed with; the name of the entity submitting the claims data, the quarter the claims are for, and the correct file format:

An example of a file name and Format for an Insurer named Hasbro = Hasbro_1Q2005.txt

An example of a file name and format for a TPA named Cook&Company = Cook&Company_1Q2005.xls

An example of a file name and format for a Bill Handler/Review named Concentra =
Concentra_1Q2005.txt

IV. The Department of Industrial Accidents, Office of Health Policy receives CRS Data either of these ways:

The email address for the Departments' receipt of text or excel files is:

franc@dia.state.ma.us

The mailing address for the Department's receipt of text or excel files on diskettes/floppies or CD-ROMs sent by U.S. mail is:

Department of Industrial Accidents
Office of Health Policy
600 Washington St., 7th floor
Boston, MA 02111